

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mrs C A Cross

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9th April 2024

Dear Councillor,

You are summoned to attend the **Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 15th April 2024 at Mossy Lea Village Hall at 7.30 pm.

Yours faithfully

C A Cross

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

IT WOULD BE HELPFUL IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT INFORMED THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING IF TIME DOES NOT ALLOW FOR DISCUSSION AT THIS MEETING.

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: carolyn.parishcouncil@googlemail.com

1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept the Minutes of the Wrightington Parish Council Meeting held on Monday 18th March 2024.

4. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 3.

Items requiring discussion, observations or action by the Council:

- a) Notification the External Audit of accounts for the year ending 31/3/24 will take place on Monday 1st July 2024 by PKF Littlejohn LLP.
- b) LCC response to your request to review their reply to the suggestion of creating a pedestrian footway/pavement on Moss Lane, Wrightington – for note or action.
- c) Confirmation that new litter bins will be installed in a number of the locations suggested by the Parish Council (details of locations in the supplementary notes to the agenda). Installation should be completed within the next 8 weeks.
- d) Response to grass verge cutting issues raised (details in supplementary notes to the agenda) – for note.
- e) Updated details on the multiagency operational water safety meetings for East Quarry – for note
- f) Response on behalf of Andy Burnham (Mayor of Greater Manchester) to suggestion of changes in the route of the 635 bus to include Mill Lane and Appley Lane North – for note. (details in supplementary notes to the agenda).
- g) Late items received which may require discussion/action/observations.

5. EAST QUARRY – update – if any.

6. **WEST QUARRY & THE PAD** – update – Northern Diver – To note the response submitted to the Appeal, Reference – APP/P2365/C/24/3339918 (detailed in supplementary notes to the agenda) Update - Chorley Concrete – if received.

7. **HIGHWAYS AND ENVIRONMENTAL MATTERS**

8. **TO CONTINUE REVIEWING PARISH COUNCIL POLICIES AND PROCEDURES PRIOR TO ADOPTION AT THE MAY MEETING** – Details to Councillors in due course.
Info. & Data Protection Policy – Review Training Policy - Review
Village Hall Constitutions (ML & AB both the same) - Review

9. **ACCEPTANCE OF ANNUAL AUDIT PLAN FOR THE FORTHCOMING YEAR** - Councillors to review this in their own time before this meeting to discuss possible amendments required prior to adoption in May.

10. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

11. **VILLAGE HALLS**

MOSSY LEA –

APPLEY BRIDGE – Update on car park repairs. New hot water boiler required in the kitchen - action. Confirmation that both village halls have received the small business relief for their Non-Domestic Rate Bill for 2024/25 - for note.

12. **PLANNING** To discuss the following applications:

- 1) 2024/0215/PNH Application for determination as to whether prior approval of details is required – extension of dwellinghouse. Extension extends beyond the rear wall of the original dwellinghouse by 3.6m. Maximum height of extension 3.65m. Height of eaves of extension 2.34m. 38 Toogood Lane, Wrightington.
- 2) 2024/0232/FUL One ½ storey side extension to form a garage and studio bedroom above, to the approved new dwelling (2022/1365/FUL). Land to east of 4 Tunley Lane, Wrightington.
- 3) 2024/0235/FUL Replacement of a 2,000L liquid oxygen storage tank with a larger 10,000 litre tank. Speciality Oxygen Services Ltd. Unit 14, Conway Industrial Estate, Skull House Lane, Appley Bridge.
- 4) 2023/0957/NMA Non-material Amendment(s) to planning permission 2022/0346/FUL relating to changing the external finishes from rendered blockwork to sandstone matching the existing, and the addition of a new door. 2 Canal Bank, Appley Bridge.

13. **LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – next Area Committee Meeting will take place on Thursday 18th April 2024, at 7pm, in West Lancs. BC offices, Derby St, Ormskirk.

14. **ACTION REQUIRED TO SUPPORT THE APPOINTMENT OF A NEW CLERK** – to update, no applications received at the time or preparing the agenda.

15. **ACCOUNTS** - To receive the following list of accounts for Approval together with any late ones received since the agenda was prepared:

For Payment:

CSI Security Systems	Replacing faulty security lights ABVH	£72.00
LALC	Annual Subscriptions	£522.93
Mrs C A Cross	Clerk’s Salary – Net of NI & Pension Contributions	£1,133.77
HM Rev. & Customs	Tax & NI	£96.70
D/D NEST	Pension Contributions	£60.93
D/D BT	Broadband MLVH & ABVH	£57.48
D/D Waterplus	Water usage MLVH	£46.20
D/D Waterplus	Water usage ABVH	£39.76

D/D British Gas	Gas supplied ABVH (estimated)	£515.41
D/D British Gas	Gas supplied ABVH (after submitting meter reading)	£117.58
D/D British Gas Lite	Gas supplied MLVH	£462.81
D/D CPRE	Annual Subscriptions	£60.00

Receipts:

16. DATE AND VENUE OF NEXT MEETING Monday 20th May 2024
7.00pm Annual Parish Meeting
7.30pm Annual Meeting of the Parish Council
Appley Bridge Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) Notification planning permission granted for proposed change of use to No 2-4 Ashfield Terrace to convert the existing detached dwelling back into a pair of semi-detached houses. 4 Ashfield Terrace, Appley Bridge.
- b) Notification prior approval not required for extension to dwellinghouse. Extension extends beyond rear wall of the original house by 6.10m. Max. height of extension 3.9m. Height of eaves of extension 2.7m. 19 Broadhurst Lane, Wrightington.
- c) Notification permission in principle refused for erection of a maximum of 2 dwellings. Land north of electricity substation, Mossy Lea Road, Wrightington.
- d) Notification an appeal has been made against the West Lancs. BC decision to refuse planning permission for a rear single storey extension with flat roof. 39 Church Lane, Wrightington.
- e) Notification the request for a grit bin on Appley Lane North, or on Canal Bank, (junction area) has been assessed and no works identified as required. This will be monitored.
- f) Copy CPRE Countryside Voice, Spring/Summer 2024 edition.

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.