

WRIGHTINGTON PARISH COUNCIL

INTERIM ACTION

Due to the cancellation of the **Meeting of the Parish Council** of the Parish of Wrightington scheduled to be held on Monday 16th March 2020 at Appley Bridge Village Hall at 7.30 pm, the following interim action was taken by members of the Parish Council which will be ratified by full Council at their next proper meeting.

1. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting – **None received.**
2. **MINUTES** – The Minutes of the Budget Meeting and the Meeting of the Parish Council held on Monday 17th February 2020 had been circulated in advance and were agreed in principle as a correct record to be signed by the Chairman at the next proper meeting.
3. **UPDATE/PROGRESS WITH ISSUES RAISED AT THE PREVIOUS MEETING** – **Nothing to report.**
4. **CORRESPONDENCE/INFORMATION ITEMS**
Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 3 – **Noted.**

Items requiring discussion, observations or action by the Council:

- a) Confirmation from WLBC that Parish Councillors Justin Stopford and Linda Webster have been appointed as the Parish Council representatives on the Standards Committee – **Noted.**
 - b) Confirmation response will be with PC soon re: flooding issues 15 Mossy Lea Road – **Noted.**
 - c) Notification from BC Baybutt - would be premature to hold a public meeting on the Local Plan as no decisions regarding allocations of land will be considered until autumn – **Noted.**
 - d) Confirmation - only electors in electoral wards WRA & WRB would be eligible to vote in a WPC election. Total of 2380 voters. WRC & WRD relate to Upholland PC – **Noted.**
 - e) Report from a resident of increased HGV traffic on Appley Lane North & Dangerous Corner and request for traffic lights and a crossing to improve highway safety – **Forward to LCC and request a controlled crossing.**
 - f) Request for observations on the West Lancs. Statement of Community Involvement on how WLBC should consult on planning matters – **WLBC should ensure neighbours are informed, everyone is allowed to have an input if they wish and that adequate provision is made to ensure rural communities receive notifications.**
 - g) Consultation from LCC on draft guidance for the erection of bunting – **Noted.**
 - h) Notification that, and invitation to bid for, CIL monies available to fund infrastructure projects in West Lancashire and for info/updates on existing schemes – **The 2 schemes for Wrightington and Appley Bridge remain in place but will suggest that the lead organisation be amended to WLBC with support from the Parish Council.**
 - i) Late items received which may require discussion/action/observations – i) from a Mossy Lea Village Hall user asking will the PC still expect payment for the use of the hall if she decides not to go ahead with her class due to the health issues around the corona virus – **No payment will be required.** ii) Email asking if the PC will be doing anything similar to what is being done by the Borough Councillors in Standish re: coronavirus - **the PC does not have the resources or manpower to get more involved personally due to the age range on the Parish Council and the possibility that themselves or a family member may fall into a vulnerable category or have underlying health issues. The PC will share information on the website any information or guidance available.**
5. **WEST LANCASHIRE LOCAL PLAN REVIEW** – West Lancs. BC is undertaking a ‘Call for Sites’ exercise from Thurs 13th Feb until Thurs 26th Mar 2020. From sites suggested they will choose which proposed land allocations will eventually be in the new Local Plan. Later in 2020 the Council will make public the info. received on suggested sites as part of the first consultation

on the new Local Plan. Confirmation that individuals, or groups of residents can input on the preparation of the Local Plan before firm decisions are made on what will be in it, through the consultation in Autumn 2020. If a group of residents, or the Parish Council, want to pull together ideas of what they would like the Local Plan to do in our area, these can be emailed to the Local Plan mailbox for consideration in preparation for the autumn consultation – **Noted**.

6. HIGHWAYS AND ENVIRONMENTAL MATTERS

- Flooding at the junction of Appley Lane North/Skull House Lane remains an issue.

7. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES – Councillor Burton reported her contact with Wigan MBC who have agreed to clear the footpath at the rear of Millbank and thanked the gentleman for the information provided in his email.

8. ACTION REQUIRED TO SATISFY AUDIT REQUIREMENTS – **It was noted that: The Parish Council confirm the following action has been taken throughout the year to satisfy audit requirements:** i) The Risk Assessment/Management Plan/Register – were reviewed and adopted at the May 2019 Parish Council Meeting. ii) The effectiveness of the Internal Audit was confirmed – the Internal Auditor is both competent and independent, has no relationship with the Clerk or Councillors. The Audit trail is detailed, planned and the broad scope of the internal audit covers all aspects of the Councils business including financial, administrative, practical and procedural matters. Any issues arising from both the internal and external auditors are reported to the Parish Council at the earliest opportunity and the appropriate action taken. It was **Resolved** – **That Mrs Stewart be appointed to undertake the 2019/20 Parish Council Internal Audit.**

9. VE DAY PLANS BY THE PARISH COUNCIL - To confirm time for Brass Band Concert at Appley Bridge Village Hall on Sunday 10th May 2020 – Request for a £100 donation from Councillors Jukes and Critchley to support their itinerary of celebrations who were set to report the following ideas to the PC – Saturday 9th May ABVH – Afternoon Tea, singers, fancy dress competition and children’s games. Sunday 10th May ABVH – Afternoon Tea, stories, the Brass Band Concert and Dove Release – **In light of recent changes in circumstances it is highly unlikely that any of these celebrations will take place and it has been suggested that plans be deferred until VJ Day in August. The Clerk advised that the PC need to be guided by Central Government, Public Health England and other guidelines and recommendations nearer the time.**

10. VILLAGE HALLS

MOSSY LEA – Reiki £20. Mossy Lea Crafters £45. Zumba £70 (classes have now ceased).

Confirmation Broadband provider changed to Plusnet. **Noted**.

APPLEY BRIDGE – Barrier and signage now installed, keys supplied for distribution to village hall users and a parent and a teacher from All Saints School. **Noted**.

Confirmation a new 4 year contract with E.on supplying 100% renewable energy now confirmed – **Noted**

11. PLANNING To discuss the following applications:

- 1) 2020/0141/FUL Removal of the existing open porch roof and replacement with an enclosed glazed porch area. Brookfield, Broadhurst Lane, Wrightington. **No Objections.**
- 2) 2020/0152/FUL Replacement dwelling following the demolition of the existing dwelling and garage. 1 Toogood Lane, Wrightington. **No Objections.**
- 3) 2020/0072/FUL Removal of condition No.4 imposed on planning permission 2018/1111/FUL to allow reinstatement of permitted development rights for extensions (Class A) and outbuildings (Class E). Holdcrofts, Tunley Lane, Wrightington. **No Objections.**

12. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS – Nothing to report.

13. ACCOUNTS - To receive the following list of accounts for Approval:

For Payment:

Whitehill Direct Ltd	Purchase and Installation of Barrier and Signage ABVH	£1548.00
LALC	Attendance at LALC Annual Conference	£35.00
LALC	Annual Subscriptions	£489.38

Mrs C A Cross	Reimburse Internet Charges 2019- 2020 (50%)	£120.00	
	Mobile Tel. Charges for past 12 months (50%)	£60.00	£180.00
Mrs C A Cross	Reimburse Mileage Expenses 2019 – 2020		£210.60
Mrs C A Cross	Clerk’s Salary – Net		£799.60
HM Rev. & Customs	Tax & NI due by Clerk	£26.44	
	NI due by Parish Council	£14.77	£41.21
The Wiper Co.	Toilet rolls & Hand towels – MLVH & ABVH		£88.80
Mr F Johnson	Reimburse window cleaning – MLVH		£15.00
D/D E.on	Electricity use ABVH		£4.87
D/D British Gas	Gas use at ABVH – estimated		£525.81
D/D E.on	Electricity use ABVH		£18.28
D/D British Gas	Gas use at MLVH		£422.79

Agreed - that Payment of the above accounts is accepted.

14. DATE AND VENUE OF NEXT MEETING Monday 20th April 2020
Mossy Lea Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) Notification permission granted for 2 storey side extension and single storey front and rear extensions. 24 Millbank, Appley Bridge.
- b) Notification application Withdrawn for proposed two storey side extension. 7 Graham Avenue, Appley Bridge.
- c) Notification permission granted for replacement windows & doors. 8 Apple Hey, Appley Bridge.
- d) Confirmation of temporary road closure on Town Lane, Heskin, from 8am on Monday 30th March 2020 until 6pm on Monday 6th April 2020 to allow BT investigation works to be carried out.
- e) Notification from LCC Safer Travel Team that the planned Safer Road Users Events due to held on 26th March have been postponed due to current advice from Public Health England.
- f) Notification of changes, via Councillor Johnson, to the way highway work is undertaken by LCC. The local area officers have to put forward projects to LCC centrally on what they judge to be priority work and wait for money to be allocated. The Mossy Lea Road/Boundary Lane junction has been submitted several times without success as it is not the highest priority in the area and would require a road closure. They will keep patching the road.
- g) Response to Millbank Flood Action Group to questions about the electorate and Wrightington Parish wards as described on WLBC website.
- h) Submission from the Parish Council to the Local Plan Team following last month’s discussions.