

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mr J Ashurst

4 Victoria Court
Clayton Street
Skelmersdale
WN8 8JE

Email: clerk@wrightington-pc.gov.uk

10th December 2025

Dear Sir/Madam

You are summoned to attend the **Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 15th December 2025 at Mossy Lea Village Hall at 7.30 pm.

Yours faithfully

J Ashurst

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

PLEASE SEE THE MEETING PROTOCOLS AT THE END OF THIS AGENDA. SPECIFICALLY, IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT WOULD INFORM THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING .

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: clerk@wrightington-pc.gov.uk

1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept the Minutes of the Meeting of the Parish Council held on Monday 17th November 2025

4. MATTERS ARISING NOT ON AGENDA ---

5. PLANNING MATTERS

a. To consider the following Planning Apps :-

1. **Plan App. 2025/0860/FUL.** Extension to Bidston, Robin Hood Lane.
Permission Granted
2. **Plan App.2025/0954/PNR** Solar Panels at Wrightington Hospital.
Response deadline extended until after this meeting
3. **Plan App. 2025/0968/FUL .** 315 Mossy Lea Road Wrightington.
Variation to Planning App 2023/1018/FUL Response deadline. extended until 19th December 2025.
4. **Plan App. 2025/0978/FUL** Sandhole Farm 7 Wrightington Bar Wood Lane
Wrightington Response deadline 19th December 2025

6. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 3.

Items requiring discussion, observations or action by the Council:

- a) E mail dated 24/11/25 West Lanc's Tom Lynan confirming that no requests for an election for the vacant Councillor Post had been received so the Council is free to co opt at the next Meeting.
- b) Letter from Corlett Electrical advising that the PAT testing of the appliances at both village halls is now due and requesting instruction to carry out the work
- c) Late items received which may require discussion/action/observations.

7. **EAST QUARRY** – update –Please see the e mail regarding this at Report 1

8. **WEST QUARRY & THE PAD** – update – Northern Diver – Please see the e mail regarding this at Report 1

Update Chorley Concrete – if received.

9. HIGHWAYS AND ENVIRONMENTAL MATTERS

a) **SPIDS** Update

10. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

11. VILLAGE HALLS

---- **MOSSY LEA**

Damaged Door Panel
Smoke Alarm Batteries
Security Lights

---- **APPLEY BRIDGE**

Lock Down Policy...Update

Kitchen Store Room. Painting completed

Smoke Alarms The Electrical Contractor will include the replacement of the batteries in smoke alarms as part of his annual alarm testing.

Caretaker's Duties Update

...**Christmas Tree** Installed

Cellar. Update

Removal of Water and Gas Meters From Cellar into kitchen

-----**BOTH VILLAGE HALLS**

Open Evenings Update

Review of Assets and Structural Assessments Update

12. **LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – Clerk to report

----- **Local Government Reorganisation** ----- Update

----- **Secure .gov.uk e mail addresses**

13. FINANCE / ACCOUNTS -

--- To receive the Receipts and Payments for Approval for November/December 2025.

.....To receive the Monthly Budget Report and Bank Reconciliation as at 30th November 2025

14. POLICIES REVIEW To review the following policies:-

- 1. Asset Register**
- 2. Complaints Procedure**
- 3. Information & Data Protection Policy.**
- 4. Publication Scheme – Info Available**
- 5 Code of Conduct**

15 TRAINING--- Councillors Update
Clerk Update

16. Work Plan 2026 Village Hall Work and Capital Expenditure Projects

17. Councillor Vacancy for Mossy Lea Ward. To consider applications received

18. DATE AND VENUE OF NEXT MEETING **Monday 19th January 2026 at 7.30 pm**
At Appley Bridge Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) E mail dated 1/12/25 from West Lanc's Paul Chadwick as regards ongoing enforcement matters at East and West Quarries, Appley Bridge.
- b) E mail from British Gas offering installation of a smart meter at Appley Bridge Village Hall. Awaiting further notification from British Gas regarding possible relocation costs
- c) E mail dated 19/11/2025 from Water plus regarding costs of relocating water meter
- d) E mail from Steve Faulkener, West Lanc's Planning Services Manager clarifying the correct procedure for the consideration of Planning Applications by a Parish Council
- e) E mail from Lancashire Highways confirming reporting of the blocked drains on Mossy Lea Road by the Clerk
- f) E mail from West Lancs dated 8/12/25 regarding the completion of the Annual CIL Report has to be submitted by 31st December 2025

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting: 0

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.