

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mr J Ashurst

4 Victoria Court
Clayton Street
Skelmersdale
WN8 8JE

Email: clerk@wrightington-pc.gov.uk

12th November 2025

Dear Sir/Madam

You are summoned to attend the **Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 17th November 2025 at Appley Bridge Village Hall at 7.30 pm.

Yours faithfully

J Ashurst

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

PLEASE SEE THE MEETING PROTOCOLS AT THE END OF THIS AGENDA. SPECIFICALLY, IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT WOULD INFORM THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING .

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: clerk@wrightington-pc.gov.uk

1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept the Minutes of the Meeting of the Parish Council held on Monday 20th October 2025

4. **MATTERS ARISING NOT ON AGENDA ---**

5. PLANNING MATTERS

a. **To consider the following Planning Apps :-**

1. **Plan App 2025/0856/PNP Decision : Prior Notif-Agric and Demolition PD Proposal :** Consideration of Details for Prior Approval of Ground Preparation works and erection of an agricultural building.

2. **Plan App. 2025/0860/FUL. Extension to Bidston, Robin Hood Lane.** An Extension to the response deadline has been granted until after this meeting

3. **Plan App. 2024/0514/FUL. Rivaj of India. Decision. App. Withdrawn**

6. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 3.

Items requiring discussion, observations or action by the Council:

- a) E mail dated 29/10/25 from Councillor Frank Johnson stating his resignation as a Councillor for Mossy Lea Ward immediate effect
- b) E mail dated 3/11/25 from LALC regarding the Legality of Consideration of Planning Applications (circulated to all Councillors prior to the Meeting)
- c) Late items received which may require discussion/action/observations.

7. **EAST QUARRY** – update – if received.

8. **WEST QUARRY & THE PAD** – further update – Northern Diver – if received.
further update - Chorley Concrete – if received.

9. **HIGHWAYS AND ENVIRONMENTAL MATTERS**

10. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

11. **VILLAGE HALLS**

---- **MOSSY LEA**

Toilets have been painted

---- **APPLEY BRIDGE**

Lock Down Policy...Update

Kitchen Store Room. Awaiting Painter to do the work

Smoke Alarms The Electrical Contractor will include the replacement of the batteries in smoke alarms as part of his annual alarm testing .

Caretaker's Duties Update

...Christmas Tree

----**BOTH VILLAGE HALLS**

Open Evenings Update

Review of Assets and Structural Assessments Update

12. **LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – Clerk to report

----- **Local Government Reorganisation** ----- Update

----- **Secure .gov.uk e mail addresses** to be used by Councillors for all WPC official communication **N.B . Easywebsites Managing Director**

James Reilly will attend to install the .gov.uk e mail addresses on Councillors phones and tablets

13. **FINANCE / ACCOUNTS** -

--- **To receive the Receipts and Payments for Approval for October/November 2025.**

.....**To receive the Monthly Budget Report and Bank Reconciliation as at 31st October 2025**

14. **POLICIES REVIEW** **To review the following policies**

1.Financial Regulations

2. Standing Orders
3. Asset Register
4. Documents Retention Policy
5. Officer Briefing on Minutes

15 TRAINING--- Councillors Update
Clerk Update

16. Clerk's Annual Appraisal update (after Public have left meeting)

17. DATE AND VENUE OF NEXT MEETING Monday 15th December 2025 at 7.30 pm
At Mossy Lea Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) E mail dated 6/11/25 from West Lancashire DIAL A RIDE thanking Council for offer of of £105 and providing their bank details.
- b) E mail dated 28/10/25 from Paul Charlson of West Lancs regarding the Banning of giving Live Animals as prizes
- c) E mail dated 28/10/25 from Appley Bridge All Saints Primary School regarding Admission Arrangements for 2027

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.