

# WRIGHTINGTON PARISH COUNCIL

*Clerk to the Council*  
Mr J Ashurst

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Clayton Street  
Skelmersdale  
WN8 8JE

**Email: [clerk@wrightingtonparishcouncil.gov.uk](mailto:clerk@wrightingtonparishcouncil.gov.uk)**

21st January 2025

Dear Sir/Madam

You are summoned to attend the **Extraordinary Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 27th January 2025 at Mossy Lea Village Hall at 7.30 pm.

Yours faithfully

*J Ashurst*

Clerk to the Council

## AGENDA

### OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

**IT WOULD BE HELPFUL IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT INFORMED THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING IF TIME DOES NOT ALLOW FOR DISCUSSION AT THIS MEETING.**

**If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: [clerk@wrightingtonparishcouncil.gov.uk](mailto:clerk@wrightingtonparishcouncil.gov.uk)**

#### 1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept the Minutes of the Meeting of the Parish Council held on 18<sup>th</sup> November 2024

To accept the Minutes of the Meeting of the Parish Council on held on 20<sup>th</sup> January 2025

#### 4. MATTERS ARISING NOT ON AGENDA

#### 5. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 4/5

Items requiring discussion, observations or action by the Council not on the Agenda:

a) Late items received which may require discussion/action/observations.

Letter from Open Spaces Society requesting a donation to their Legal Action Fund Appeal.  
Anything from £10 to £100

#### 6. NEW WEBSITE UPDATE

7. **EAST QUARRY** – update if any.

8. **WEST QUARRY & THE PAD** – update

9. **HIGHWAYS AND ENVIRONMENTAL MATTERS**

10. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

11. **VILLAGE HALLS**

MOSSY LEA

APPLEY BRIDGE

VILLAGE HALLS --- Projects as recommended and possible installation of Audio Visual Aids

12. **PLANNING** To discuss the following applications:

1 Ward: Rural North East Ward Parish: Wrightington **Application No: 2024/0867/FUL** Date Valid: 15 October 2024

Proposal: Construction of office accommodation. Site Location: Oakview, 38A Church Lane, Wrightington, Wigan, Lancashire. Applicant: - Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee **Response Deadline: (for Ward Councillors & Parishes) 15 November 2024** Case Officer: Richard Maunsell Tel: 01695 583482 Grid Ref SD 353148 413482 Links to Application: To View Application Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/onlineapplications/search.do?action=simple&searchType=Application> From the resulting page, Enter application reference 2024/0867/FUL into the Search field and Click the Search button. Select the Documents Tab and view the documents by clicking the View Associated Documents link

**PERMISSION GRANTED**

2. Ward: Rural North East Ward Parish: Wrightington Application No: 2024/1011/FUL Date Valid: 26 November 2024 Proposal: Alterations and extensions to existing dormer bungalow Site Location: 4 Tunley Lane, Wrightington, Wigan, Lancashire, WN6 9RH. Applicant: Mr David Reddington Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee **Response Deadline: (for Ward Councillors & Parishes) 3 January 2025** Case Officer: Kerry Webster Tel: 01695585369 Grid Ref SD 353728 411716 Links to Application: To View Application Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/onlineapplications/search.do?action=simple&searchType=Application> From the resulting page, Enter application reference 2024/1011/FUL into the Search field and Click the Search button. Select the Documents Tab and view the documents by clicking the View Associated Documents link. Ward: Rural North East

3 Ward Parish: Wrightington Application No: 2024/1027/FUL Date Valid: 2 December 2024 Proposal: Conversion of double garage to a home office. Site Location: 1 Skull House Mews, Appley Bridge, Wigan, Lancashire, WN6 9DN. Applicant: Mr Matthew Birkett Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee **Response Deadline: (for Ward Councillors & Parishes) 3 January 2025** Case Officer: Kerry Webster Tel: 01695585369 Grid Ref SD 352444 409967 Links to Application: To View Application Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/onlineapplications/search.do?action=simple&searchType=Application> From the resulting page, Enter application reference 2024/1027/FUL into the Search field and Click

the Search button. Select the Documents Tab and view the documents by clicking the View Associated

4. Ward: Rural North East Ward Parish: Wrightington Application No: 2024/1034/FUL Date Valid: 5 December 2024 Proposal: Alterations and rear extension to existing dwelling Site Location: 5 Lowther Terrace, Appley Bridge, Wigan, Lancashire, WN6 9AL. Applicant: Mr Nigel Robinson Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee **Response Deadline: (for Ward Councillors & Parishes) 10 January 2025** Case Officer: Wayne Daly Tel: 01695 583468 Grid Ref SD 352311 409905 Links to Application: To View Application Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/onlineapplications/search.do?action=simple&searchType=Application> From the resulting page, Enter application reference 2024/1034/FUL into the Search field and Click the Search button. Select the Documents Tab and view the documents by clicking the View Associated Documents link. Ward: Tarleton Village Ward Parish: Hesketh-w
5. Ward: Rural North East Ward Parish: Wrightington Application No: 2024/0880/FUL Date Valid: 26 November 2024 Proposal: Erect wooden breeze house on concrete base for wedding photograph opportunities and civil ceremonies. Site Location: Wrightington Hotel And Country Club, Moss Lane, Wrightington, Wigan, Lancashire. Applicant: Mrs Helen Lambert Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee **Response Deadline: (for Ward Councillors & Parishes) 10 January 2025** Case Officer: Richard Maunsell Tel: 01695 583482 Grid Ref SD 353618 411050 Links to Application: To View Application Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/onlineapplications/search.do?action=simple&searchType=Application> From the resulting page, Enter application reference 2024/0880/FUL into the Search field and Click the Search button. Select the Documents Tab and view the documents by clicking the View Associated Documents link

### 13. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS

New contact details for LALC and NALC members circulated

Training Courses for Clerks and Councillors

14. **BANK ARRANGEMENTS** --- To consider moving to On Line Banking with Unity Trust Bank. Details previously circulated

### 15 FINANCE

- (i) To authorise payments as listed for December 2024 and January 2025
- (ii) To acknowledge receipt of income
- (iii) To review budget for 24/25 and agree Budget and Precept for 25/26
- (iv) To review Accounts package
- (v) To consider application of CIL monies and Capital Expenditure Projects for 24/25 and 25/26

## 16. ANY OTHER BUSINESS

**Clerk's Probationary Period Performance Review** - To carry out a performance review following completion of the six month probationary period and remuneration package

### **Councillor Vacancy ---**

No applications have been received by legal deadline so Council is free to advertise vacancy on Notice Boards and website if so resolved

Following the resignation of Councillor Nicholson another vacancy has arisen. The vacancy needs to be advertised if so resolved

**17 DATE AND VENUE OF NEXT MEETING** Monday 17th February 2025 at 7.30pm  
At Appley Bridge Village Hall

Members of the Public and Press are welcome to attend

## **REPORT 1**

- a) Defibrillators. Letter from Peter Bond of NW Ambulance Service NHS Trust confirming the Pads and Batteries of the DeFib at the Boat House Pub had been replaced and it was now back in service. Work had been done in return for a donation of £89 to the NWS Trust charity. Cllr. Lee Burton has been informed.
- b) E mail has been received from service at Water-plus confirming that the invoice for £4839.13 was an admin error. Water-plus confirmed that the Council account had a nil balance.
- c) E mail from Jonathan Haine LCC's Head of Development Management and Planning Policy regarding access to West Quarry ( distributed previously )
- d) E mail from British Gas Business trying to arrange a Meter Exchange at ABVH. Meter changed on 15<sup>th</sup> November 2024.
- e) E mail from Corletts Electrical organising PAT Testing of Appliances at both Village Halls. arranged for 13<sup>th</sup> December 2024
- f) E mail from Jackie Denning West Lancs Democratic Services Manager regarding Parish Council Allowances 2025/26

**Meeting Protocols:** Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.