

# WRIGHTINGTON PARISH COUNCIL

*Clerk to the Council*  
Mr J Ashurst

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Clayton Street  
Skelmersdale  
WN8 8JE

**Email: [clerk@wrightingtonparishcouncil.gov.uk](mailto:clerk@wrightingtonparishcouncil.gov.uk)**

28th January 2025

Dear Sir/Madam

You are summoned to attend the **Extraordinary Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 3<sup>rd</sup> February 2025 at Mossy Lea Village Hall at 7.00 pm.

Yours faithfully

*J Ashurst*

Clerk to the Council

## AGENDA

### OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

**IT WOULD BE HELPFUL IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT INFORMED THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING IF TIME DOES NOT ALLOW FOR DISCUSSION AT THIS MEETING.**

**If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: [clerk@wrightingtonparishcouncil.gov.uk](mailto:clerk@wrightingtonparishcouncil.gov.uk)**

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.
3. **BUDGET AND PRECEPT FOR 2025/2026**
4. **ANY OTHER BUSINESS**
5. **DATE AND VENUE OF NEXT MEETING**                      Monday 17th February 2025 at 7.30pm  
At Appley Bridge Village Hall

Members of the Public and Press are welcome to attend

**Meeting Protocols:** Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.